

Minutes of a meeting of the Parish Council held on Wednesday 18<sup>th</sup> January 2017 at 7.00pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Bollen, Bullivant, Duff, Evans, Gregory, and Powell.

Officers: Clerk (Carol Hinton, Admin Assistant (Kevin Duffin)

Also Present: Kevin Dickens – South Western Ambulance Service

**1. ATTENDANCE**

- a) ) Apologies for absence from those councillors unable to attend were received from Councillors Birch, Molyneux and O'Toole.
- b) **Resolved to accept** those apologies received with reasons for absence from Councillors Birch, Molyneux and O'Toole.

**2. DECLARATIONS OF INTEREST**

- a) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

**3. MINUTES OF PREVIOUS MEETING**

- a) **Resolved to approve** as a correct record the minutes of the meeting held on 14<sup>th</sup> December 2016
- b) **The Council considered** matters arising from those minutes. There were none.

**4. PUBLIC CONSULTATION**

There were no members of the public present.

**5. COMMUNITY ACCESS DEFIBRILLATOR**

**Resolved to investigate** with Kevin Dickens (SWAS) the number of defibrillators required and in which locations and the best prices/grants available for presentation at the February meeting.

**6. COMMITTEES**

**Resolved to receive** reports, minutes and recommendations from committees.

- i) Planning, Development Control and Highways Committee meeting held on 21<sup>st</sup> December 2016

There were no questions to Councillor Powell, Chair of the Committee

- ii) Amenities Committee meeting held on 11<sup>th</sup> January 2017.

Councillor Duff, Chair of the Committee was asked if there had been a reply to the question on the gritting of bus routes. The Admin Assistant reported that Glos Highways has replied and this will be considered at the Planning meeting on 25<sup>th</sup> January 2017.

**7. CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements from the Chairman.

**8. POLICING IN THE PARISH**

**Resolved to Note** no report received.

**9. PARISH CLERK'S REPORT**

**Resolved to receive and note** the Parish Clerk's Report.

**10. FINANCE**

- a) **Resolved to approve payments** according to the Financial Statement for Dec 2016
- b) **Resolved to receive and approve** the Financial Statement for Dec 2016
- c) **Resolved to approve** amendment to Financial Regulations to cover introduction of online banking.

11. **BUCKINGHAM PALACE GARDEN PARTY**

**Resolved not to nominate** a councillor this year (Clerk to check with GAPTC if members of Steve Ford's family could be nominated and for future reference could a councillor attend with no passport or driver's licence).

12. **POLICE AND CRIME COMMISSIONER ENGAGEMENT EVENTS**

**Resolved to submit** the following topics for discussion to be sent to GAPTC: Rural Crime - with particular reference to those parishes on the periphery of the County; Response times - both improvement of and more accuracy in locating place of incident; Community Fund – more transparency on the priorities of the Fund. (Clerk to notify Councillors when launch event is announced)

13. **EMERGENCY PLAN**

**Resolved to introduce** basic plan using District emergency contact details and adding local contacts for halls across the Parish, defibrillator locations etc. Clerk/Admin Assistant to compile.

14. **WYEBANK ROAD OUTDOOR EXERCISE EQUIPMENT**

This matter had been dealt with at the Amenities Committee Meeting on 11<sup>th</sup> January 2017.

15. **CORRESPONDENCE**

**Resolved to note** any other correspondence as detailed in the Clerk's Report

16. **COUNCILLORS' REPORTS**

**Resolved to note** the following raised by Councillors:

Councillor Evans reported back on his visit to The Gaff homework Club on Monday 16<sup>th</sup> January. The club currently caters for primary school age children with around 6 attending. The club will not be charging for its services but The Gaff is currently registering as a charity and the homework club will benefit as a part of The Gaff organisation. Councillor Evans had suggested local businesses were contacted for donations of stationery etc. and recommended to Councillors that a grant towards refreshments and stationery should be reconsidered at the next Mopla Cottages Committee meeting.

17. **FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:

Wednesday 25<sup>th</sup> January - Planning, Development Control and Highways Committee

Wednesday 15<sup>th</sup> February 2017 – Full Council Meeting