

Minutes of a meeting of the Parish Council held on Wednesday 21st September 2016 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Bullivant, Duff, Ford, Gregory, O'Toole and Powell.

Officers: Clerk (Carol Hinton) Admin Assistant (Kevin Duffin)

Also Present: Mrs Janice Hamilton, Mr Nick Evans

1. ATTENDANCE

a) Apologies for absence from those councillors unable to attend were received from Councillors Birch, Bollen and Molyneux.

b) **Resolved to accept** those apologies received with reasons for absence from Councillors Birch, Bollen and Molyneux.

2. DECLARATIONS OF INTEREST

a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

a) **Resolved to approve** as a correct record the minutes of the meeting held on 20th July 2016

b) **The Council considered** matters arising from those minutes. There were none.

4. PUBLIC CONSULTATION

Janice Hamilton gave an overview on the progress to date with Sedbury Space (formerly The Gaff). A management committee has been formed and a five year lease with Two Rivers negotiated. Several user groups (The Gaff being one) have expressed an interest or committed to using the Space. The Homework Club has been launched and is receiving good feedback. Talks are underway to start up a Memory Café. Draft plans for refurbishment were shown to councillors. Janice will provide an article for the next Parish Newsletter. Nick Evans talked about his interest in the Parish and his desire to help and support the local community through work as a parish councillor.

5. SEDBURY SPACE

Resolved to defer consideration of a Parish Councillor representative for the Sedbury Space project until October.

6. CO-OPTION OF COUNCILLOR (*Mr Evans and Mrs Hamilton left the room while this was considered*)

Resolved to co-opt Mr Nick Evans to Tidenham Parish Council

7. COMMITTEES

Resolved to receive reports, minutes and recommendations from committees

i) Amenities Committee meeting held on 20th July 2016

There were no questions to Kevin Duffin, admin assistant, who acts as Clerk to the committee.

ii). Planning, Development Control and Highways Committee meeting held on 27th July 2016

There were no questions to Councillor Powell, Chair of the Committee

iii). Planning, Development Control and Highways Committee meeting held on 24th August 2016

There were no questions to Councillor Powell, Chair of the Committee

iv). Finance and Probity Committee meeting held on 7th September 2016

There were no questions to Councillor Ford, Chair of the meeting

v). Amenities Committee meeting held on 14th September 2016 (Draft Minutes to be circulated at the meeting)

There were no questions to Robin Duff, Chair of the Committee

8. CHAIRMAN'S ANNOUNCEMENTS

The Chairman suggested that the next informal get together should be held following the December meeting.

9. POLICING IN THE PARISH

No report received. Councillor Ford reported that vandalism to a car in King Alfred's Road had been reported to Police.

10. PARISH CLERK'S REPORT

Resolved to note the Parish Clerk's Report.

11. FINANCE

a) **Resolved to approve** payments according to the Financial Statement for August 2016

b) **Resolved to note and approve** the Financial Statement for August 2016

c) **Resolved to note** Income and Receipts spreadsheet as presented to Finance and Probity Committee 7th Sept 2016

d) **Resolved to note** Budget Monitoring spreadsheet as presented to Finance and Probity Committee 7th Sept 2016

12. NEIGHBOURHOOD DEVELOPMENT PLAN

Resolved no further action to be taken at this time and to monitor the effectiveness of other Plans recently implemented locally.

13. NEWSLETTER DISTRIBUTION

Resolved to note the distribution issues with Storm Distribution with the summer newsletter and to ask that these be sorted out when the next one is delivered and that there will be no increase in delivery costs.

14. SEDBURY AND BEACHLEY VILLAGE HALL

a) **Resolved to approve** quotation for clearance and ground preparation of 60m x 5m of scrubland £2440 plus VAT (£2928)

b) **Resolved to approve** quotation for re-seeding of cleared land for £127.50 (no VAT)

15. INSURANCE

a) **Resolved to renew** Insurance Policy with Aviva @ £2244.74 annual premium

b) **Resolved to approve** signing of cheque

16. ACTIVE TOGETHER GRANT EQUIPMENT WYEBANK ROAD

a) **Resolved to note** the anonymous petition received regarding the grant funded adult play equipment installed in Wyebank Road and that the petition does not request any action to be taken.

b) **Resolved to note** the letter and numerous positive verbal comments to councillors in support of the equipment.

17. TIDENHAM WAR MEMORIAL HALL AND RECREATION TRUST AGREEMENT

Resolved to approve draft new agreement for submission to TWMHRT for approval and signature – subject to minor wording alterations.

18. MISS SHIRLEY'S COMMEMORATIVE BENCH

Resolved to note dedication of Miss Shirley's bench to be conducted by Revd Treharne on 27th September 2.30pm in Shirley's Grove. Councillor Powell will send article and photographs to The Review newspaper.

19. PARISH ONLINE SOFTWARE

Resolved to register for Parish Online Software £225.60 (including VAT and £20 plus VAT set up fee)

20. HM QUEEN 90TH BIRTHDAY COMMEMORATIVE MEDALS

Resolved to note with disappointment that 18 surplus medals were given to Tutshill School in July to replace those misplaced by the School, following reports that some children had not received them.

21. CORRESPONDENCE

Resolved to note remittance advice from HMRC with VAT refund of £6575.40, notification of interest rate decrease to 1.05% for the Parish Council Monmouthshire Building Society account and confirmation from the Police of the incident number for the reported damage to the fitness equipment in Wyebank Road.

22. COUNCILLORS' REPORTS

Resolved to note the following raised by councillors:

Councillor Powell - asked that an update on the Mopla Cottages Trust be included on the October agenda

- It had been reported to him that grease had been smeared on the handles of the exercise equipment in Wyebank Road which he reported to the Police who will make door to door enquiries locally for any information on who may have done this.
- The road signs in Woodcroft have at last been cleaned.

Councillor Duff noted that no date has yet been received for the resurfacing of Beachley Rd, Sedbury.

Councillor Bullivant reported that Mrs Blunt had sadly passed away on the morning of the meeting.

- The PCC have asked for a Tidenham Parish councillor to attend the Remembrance Day service on 11th November.

Councillor Gregory reported the theft of old copper heating pipes from behind a bungalow that is under renovation in Inner Loop Road.

Councillor Ford reported that Councillor Powell will draw the logo from the Chairman's badge of office for the letterhead.

23. FUTURE MEETINGS

Resolved to note the dates of future council and committee meetings:

Wednesday 28th September - Planning, Development Control and Highways Committee

Wednesday 19th October – Full Parish Council Meeting

The meeting concluded at 9.05pm