

Tidenham Parish Council

Amenities Committee 2015/2016

Page 19

Minutes of an Amenities Committee Meeting held on 10th February 2016 at 7.00pm at Tidenham War Memorial Hall

Present: Councillors: S. Bollen, S. Ford, J. Powell, H. Molyneux
Administrator: K. Duffin (Minutes)

1. ATTENDANCE

- a. **To receive** apologies for absence from those councillors unable to attend.
Apology received from Cllr Bullivant.
- b. **To consider** for acceptance those apologies received with reasons for absence.
Resolved to accept the apology from Cllr Bullivant.
- c. **Resolved** that due to the absence of the chair Cllr Powell is duly elected as chair for this meeting.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received

2. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 13th January 2015.
Resolved to correct two errors reported by Cllrs Ford and Bollen and to accept the amended minute as a true record.
- b. **To consider** matters arising from those minutes.
None raised

3. PUBLIC CONSULTATION

- a. **To receive and consider any questions from the Public**, which may be answered but not debated.
No public present

4. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities Finance Report for January 2016.
Noted.
- b. **To report** on the SBVH boundary issues with Two Rivers Housing.
The current fence deviates by about 50cm from the available plans at one end.
The Administrative Assistant will contact Two Rivers again advising them that the Parish Council plans to replace the fence to the original course and that they should inform the occupant of the house.
- c. **To report** on the replacement of the broken dog bin in King Alfred Rd.
The replacement bin has been ordered.

5. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **To report** on obtaining a 'faculty' for tree works at the churchyards.
Cllr Bullivant and K. Duffin met with the church wardens to arrange the faculties for the three closed churchyards. The scope of works as per the 2014 tree report was agreed with one exception. The wardens asked if the Christmas box tree in Tidenham churchyard could be left untouched.
- b. **Resolved** that the work to the Christmas box tree should be carried out as per the arborist's recommendation.
- c. **Resolved** that the Chair and Administrative Assistant will survey the church and recreational sites in March to identify general maintenance works that need to be scheduled.

6. TO CONSIDER PLAY AREA ISSUES

- a. **To consider** the quotation from W. M. Garden Services for:
 - i. Remedial work identified in the annual safety.
 - ii. **Resolved** to accept part of the quote totalling £1,164 (970 plus Vat) for all works on page one of the quote except remove the rust from the swing.
 - iii. Replacement of the fence around the Wyebank Road/Buttington Road play area.
 - iv. **Resolved** to clarify the type of fence, the type of wide gate, the position of the hardstanding area and to request a requote for 1.5m fence instead of 1.2m.
Resolved to request a virement of a maximum £10,000 (to be confirmed by quote) at the next full council meeting for immediate replacement of the fence which is damaged beyond repair due to recent storm activity and need to be replaced urgently.
- b. **To consider** the quote from Emma Williams to:
 - i. Clear the brambles from around the railway wagon at the skate park.
 - ii. Clear the brambles along the football pitch/garages at SBVH.
 - iii. Clear the tree overhanging the boundary and the gate at Wyebank Rd/Buttington Rd play area.
- c. **Resolved** to accept the quote for £930 and include a contingency sum of £150 for removal of rubbish uncovered at SBVH.
- d. **To consider** quotes to replace the slide at Dane's Hill play area:
 - i. Quote from Sutcliffe Play.
Resolved to reject the quote for £9,600 (inc Vat)
 - ii. Quote from Wicksteed.
Resolved to reject the quote for £11,542.80 (inc Vat)
 - iii. Quote from Yates Playgrounds.
Resolved to accept the quote for £4,536 (£3,780 plus Vat)
 - iv. Quote from Monster Play/Caloo.
Not considered. Incorrect quote sent and not amended when asked.
- e. **Cllr Molyneux** advised that an 'Active Together' grant was available from the County Council aimed at getting more people to participate in sporting activities.
Resolved to get the application form and include as an agenda item at the next full council meeting.

7. TO CONSIDER OPEN SPACE ISSUES

- a. **Shirley's Grove**
To report on the annual ground maintenance program.
The first year's program is complete.

- b. **To consider** the quote from Greenfields for 'year two' tree works as per the Nov 2014 tree report at a cost of £2700 plus Vat.

Resolved to accept part of the quote totalling £2,832 (£2,360 plus Vat) and exclude the work at Wyebank Road play area (totalling £340 ex Vat). The Administrative Assistant will ask for a requote to stabilise the tree at Wyebank Road rather than fell it.

- c. **The Administrative Assistant** reported that the bus shelter near Miss Gracie's Lane has lost a section of roof felt during the recent storms exposing bare wood.

Resolved that due to the shelter needing urgent repair the Administrative Assistant will liaise with the Clerk to arrange a quote and repair under the Clerks emergency powers. The Clerk will include this on the Full Council agenda for 17th February 2016

8. TO CONSIDER CORRESPONDENCE RECEIVED

- a. None received

9. TO RECEIVE COUNCELLOR'S LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. None received

10. TO CONFIRM THE DATE OF THE NEXT MEETING

- a. Next meeting 11th May 2016

There being no other business the meeting ended at 9.10pm.