

Minutes of a meeting of the Parish Council held on Wednesday 20th January 2016 at 7.00pm in the War Memorial Hall, Tutshill.

Present: Councillors: Birch, Bollen, Bullivant (arrived late after work), Ford, Gregory, Molyneux, O'Toole and Powell.

Officers: Clerk (Carol Hinton)

Admin Assistant (Kevin Duffin)

1. ATTENDANCE

a) **To receive** apologies for absence from those councillors unable to attend.

b) **To consider for acceptance** those apologies received with reasons for absence.

All Councillors present.

2. DECLARATIONS OF INTEREST

a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

3. MINUTES OF PREVIOUS MEETING

a). **Resolved to approve** as a correct record the minutes of the meeting held on 9th December 2015.

b). **The Council considered** any questions arising from those minutes.

There were none.

4. PUBLIC CONSULTATION

There were no members of the public present.

5. COMMITTEES

Resolved to receive reports, minutes and recommendations from committees.

i). Amenities Committee meeting held on 13th January 2016

There were no questions to Kevin Duffin, clerk to the committee.

Kevin Duffin updated councillors on a potential complaint from Mr McKenna regarding trees in Wyebank Road. Councillors agreed no action unless official claim received.

6. CHAIRMAN'S ANNOUNCEMENTS

There were no announcements made.

7. PARISH CLERK'S REPORT

Resolved to note the Parish Clerk's Report.

Clerk to write letter of thanks to Dr Bowie following her resignation. Clerk to determine cost of press advertisement regarding councillor vacancies.

8. POLICING IN THE PARISH

Resolved to note no report received. PC Asserati and Natalie Lang to be invited to February meeting, with particular reference to speed limit issues in the Parish.

Councillor Ford reported the vandalising of several cars in King Alfred's Road overnight New Year's Eve / New Year's Day.

9. **FINANCE**

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- a) **Resolved to receive** the Financial Statement for December 2015.
- d) **Resolved to approve** payments according to the Financial Statement for December 2015.
- c) **Resolved to note** cheque payment to Simon Moore

10. **CCTV**

Resolved to sign Deeds of Gift for CCTV equipment which were signed by the Chair and Clerk.

11. **DONATION IN MEMORY OF MISS SHIRLEY**

Resolved not to make a donation to the Wildfowl and Wetlands Trust in memory of Miss Shirley. Councillors discussed a more local memorial and preferred a memorial similar to that for Mr. Blunt. Clerk to obtain information on bench for Shirley's Grove for next meeting. Councillor Powell to contact Miss Shirley's nephew with a view to requesting family permission.

12. **EXTERNAL AUDITOR**

Resolved to accept appointment of external auditor from 2017/2018 through the new Smaller Authorities' Audit Appointments Ltd

13. **GERALD BLUNT MEMORIAL BENCH**

Resolved to defer consideration of formal dedication of bench until it is installed.

14. **NEWSLETTER**

Resolved to agree distribution arrangements for the next newsletter to be through Storm Distribution Ltd. Clerk to investigate feasibility and cost of delivery to 'GL' post codes in the Parish by Storm Distribution Limited.

15. **BANK SIGNATORIES**

Resolved to nominate Councillor O'Toole as new bank signatory to replace Councillor Bowie on TPC Bank Account.

16. **CORRESPONDENCE**

Resolved to note any other correspondence as detailed in the Clerk's Report.

17. **COUNCILLORS' REPORTS**

Resolved to note matters raised by Councillors as follows:

Councillor Molyneux reported that there has been fly-tipping at Poor's Allotment. She also reminded councillors of the varied and important work done in the Forest by Age Concern, including catering for buffets.

Councillor O'Toole asked that councillors use the following email address for council correspondence – robottpc@outlook.com

Councillor Birch passed on Glos County Council Public Transport Survey.

Councillor Bollen reminded councillors of the Forest Routes meeting at S&BVH on Monday 26th January.

Councillor Powell has updated parts of the Parish Plan. Parish Plan to be discussed at the February meeting.

18. **FUTURE MEETINGS**

Resolved to note the dates of future council and committee meetings:

Wednesday 27th January – extra Mopla Cottages Committee meeting at 6.30pm

Wednesday 27th January - Planning, Development Control and Highways Committee

Wednesday 17th February 2016 – Full Council Meeting

The meeting concluded at 8.45pm