

Tidenham Parish Council

Amenities Committee 2014/2015

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Minutes of an Amenities Committee Meeting held on 13th January 2016 at 7.00pm at Tidenham War Memorial Hall

Present: Councillor: N. Bullivant (Chair)
Councillors: S. Bollen, S Ford
Administrator: K. Duffin (Minutes)

1. ATTENDANCE

- a. **To receive** apologies for absence from those councillors unable to attend.
Apologies received from Cllrs Powell & Molyneux.
- b. **To consider for acceptance** those apologies received with reasons for absence.
Resolved to accept the apologies from Cllrs Powell & Molyneux.

2. DECLARATIONS OF INTEREST

- a. **To receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
Interests may be declared at any time during the meeting should they become apparent.
None received

3. MINUTES OF PREVIOUS MEETING

- a. **To consider** for approval as a correct record the minutes of the meeting held on 11th November 2015.
Resolved to accept a typing error in para. 8.1 that the quote accepted for work in Shirley's Grove is for the amount of £1500 (as per the quote) and not £1000 as recorded in the draft minute. After correction the minutes were approved as a true record.
- b. **To consider** matters arising from those minutes.
None raised.

4. PUBLIC CONSULTATION

- a. **To receive and consider** any questions from the Public, which may be answered but not debated.
No members of the public present.

5. ADMINISTRATIVE ASSISTANTS REPORT

- a. **To present** the Amenities Finance Report for October 2015.
The report was presented without comment from councillors.
- b. **To report** on the annual safety inspection of the recreational grounds.
We are still waiting for the updated Annual Safety Inspection report from ROSPA that will separate safety ratings into 'inherent' (i.e. the design or functioning of the equipment) which is for notification only and 'defects' which need to be monitored or actioned.
- c. **To report** on the asset register review.
The asset list is complete and awaiting advice on assigning monetary values.
- d. **To report** on the boundary issues between The Parish and Two Rivers Housing.
Drawings obtained from FODDC Solicitors department and Land Registry indicate that the current fence-line between SBVH and No17 does not match the boundary in the drawings. The drawings also show that Two Rivers are responsible for the fence between the Chip Shop and SBVH.
Two Rivers Housing have been advised.

- e. Year two tree maintenance is overdue and the Administrative Assistant will meet with the contractor on 18th Jan to obtain a quote.

6. TO CONSIDER CHURCHYARD WORKS AND ISSUES

- a. **Nothing to report**

7. CONSIDER PLAY AREA ISSUES

- a. **To consider** the quotation from W. M. Garden Services for remedial work identified in the annual safety report.

Note: The quote had not been received so will be considered at a future meeting.

- b. **Danes Hill Recreation Ground**

To consider the quotations for the slide which was deemed to be at end of life during the last safety inspection.

Note: Two quotes have been received and two are pending, including one from Wicksteed (the original supplier) who will look at quoting to repair (if possible) as well as provide new.

The Administrative Assistant stated that fly tipping has been reported on the Dane's Hill recreation ground. He will investigate and report to the owners.

8. TO CONSIDER OPEN SPACE ISSUES

- a. **Shirley's Grove**

Cllr Bullivant visited the site with the contractor to discuss the remaining 5% of the work and agreed the way forward. Overall the site is much improved.

- b. **To consider** the quotation for replacing the dog litter bin in King Alfred Rd (near the skate park)

Resolved to accept the quotation for £281.85 + Vat.

9. TO CONSIDER CORRESPONDENCE RECEIVED

- a. **To consider** the email from FODDC/Cllr Davies alleging damage to 65, Wyebank Road from Oak trees.

Resolved for the Administrative Assistant to visit with Mr Davies to clarify the substance of the email.

10. TO RECEIVE COUNCILLORS LOCAL REPORTS AND MATTERS FOR THE NEXT AGENDA

- a. Cllr Bullivant reported that a parishioner had reported fly tipping in Rosemary Lane. She discussed with Cllr Ford who had made contact with the complainant and subsequently visited the site.

11. TO CONFIRM THE DATE OF THE NEXT MEETING

Next meeting 9th March 2016.

There being no further business the meeting closed at 7.55 pm