

Minutes of a meeting of the Parish Council held on Wednesday 18<sup>th</sup> November 2015 at 7.05pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Bollen, Bowie, Ford, Molyneux, O'Toole and Powell.  
Officers: Clerk (Carol Hinton)  
Admin Assistant (Kevin Duffin)

**1. ATTENDANCE**

a) Apologies for absence from those councillors unable to attend were received from councillors Birch, Bullivant and Gregory.

b) **Resolved to** accept those apologies received with reasons for absence from councillors Birch, Bullivant and Gregory

**2. DECLARATIONS OF INTEREST**

a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.

b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

**3. MINUTES OF PREVIOUS MEETING**

a). **Resolved to approve** as a correct record the minutes of the meeting held on 14th October 2015.

b). **The Council considered** any questions arising from those minutes.  
There were none.

**4. PUBLIC CONSULTATION**

**There were no members of the public present.**

**5. COMMITTEES**

**Resolved to receive** reports, minutes and recommendations from committees.

i). Planning, Development Control and Highways Committee meeting held on 21<sup>st</sup> October 2015  
There were no questions to Councillor Bowie, Chair of the Committee.

ii) Amenities Committee meeting held on 11<sup>th</sup> November 2015

**Resolved to note** Amenities budget request for 2016/2017 - £40,015. In the absence of the Chair of the committee, there were no questions to the Admin Assistant.

**6. CHAIRMAN'S ANNOUNCEMENTS**

There were no announcements made.

**7. PARISH CLERK'S REPORT**

**Resolved to note** the Parish Clerk's Report.

**8. POLICING IN THE PARISH**

**Resolved to note** no report received.

9. **FINANCE**

- a) **Resolved to** commence payment of allowance to Clerk and Admin Assistant for the use of home telephone and internet of £25 each per month backdated to date of commencement of employment.
- b) **Resolved to note** the FDDC have confirmed that the Council Tax Support Grant for 2016/2017 will be £4370.
- c) **Resolved to receive** the Financial Statement for October 2015.
- d) **Resolved to approve** payments according to the Financial Statement for October 2015.

10. **BUDGET PLANNING TRAINING**

**Resolved to note** Clerk attended training at GAPTC on Budget Planning on 5<sup>th</sup> November and **Resolved** that future training events up to £100 cost may be booked by Clerk without prior Council authority.

11. **MEMORIAL BENCH FOR GERALD BLUNT**

**Resolved to** order bench as per details September 2015 meeting from Glos Wildlife Trust. Clerk to confirm order and obtain price for engraving of inscription.

12. **TRAINING FOR CHAIR OF PLANNING COMMITTEE**

**Resolved to approve** training for Councillor Bowie on better outcomes in planning - Cost £95. Clerk to register Councillor Bowie.

13. **GREEN ENERGY UK DIRECT (Ltd)**

**Resolved that** legal advice should be sought before proceeding with agreement from Green Energy UK Ltd reference Tump Farm Solar Park. Initially Councillor Molyneux to approach personal contact for informal comment.

14. **WELSH WATER – WYEBANK ROAD**

**Resolved** Amenities Committee should approach Welsh Water and offer to cut the grass on their land and the Admin Assistant to find out from Glebe Contractors what the proportionate reduction in cost would be if the area was removed from the grass cutting contract. This amount to be charged to Welsh Water if they accept the offer to cut the grass.

15. **NOTICEBOARD – BUS SHELTER LOOP ROAD, BEACHLEY**

**Resolved to** allow erection of noticeboard by resident – Admin Assistant to inform Village Agent.

16. **DEED OF GIFT – CCTV CAMERAS**

**Resolved** Clerk to contact FDDC before signing the Deeds of Gift - reference: Clerk and Chair to sign; each system to be identified on paperwork; TPC have no official stamp; removal of word 'donee'.

17. **RESPONSE TO LETTER TO CRIME COMMISSIONER**

**Resolved to note** response from Glos Constabulary.

18. **STAFF SALARIES (see Clerk's Report item 1) (The Clerk and Admin Assistant left the room whilst this item was considered)**

- a) **Resolved to agree** increase in Admin Assistant salary 1 incremental point backdated to 1 April 2015 as per Contract of Employment to Scale point 16.

**b) Resolved to agree** increase in Clerk's salary as per contract of employment from 1<sup>st</sup> January 2016 to scale point 29.

## **19. CORRESPONDENCE**

**Resolved to note** Glos CC email on devolution bid.

## **20. COUNCILLORS' REPORTS**

**Resolved to note** the following matters raised by councillors and where appropriate add to the agenda for the following meeting or meetings of committees:

Councillor Molyneux reported that Sedbury Park is holding a Christmas Fair – she will email details to councillors.

Councillor Molyneux reported update from Action4ourcare – situation still ongoing but with some progress towards a satisfactory outcome, although respective authorities are still posing difficulties.

## **21. FUTURE MEETINGS**

**Resolved to note** the dates of future council and committee meetings:

Wednesday 25<sup>th</sup> November - Planning, Development Control and Highways Committee

Wednesday 2<sup>nd</sup> December – Finance and Probity Committee

Wednesday 9<sup>th</sup> December – Full Council Meeting

**The meeting concluded at 20.40**