

# Tidenham Parish Council

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Minutes of a meeting of the Parish Council held on Wednesday 14<sup>th</sup> October 2015 at 7.10pm in the War Memorial Hall, Tutshill.

**Present:** Councillors: Birch, Bollen, Bowie, Bullivant, Ford, Gregory, Molyneux, O’Toole and Powell.  
Officers: Clerk (Carol Hinton)

## 1. ATTENDANCE

- a) **To receive** apologies for absence from those councillors unable to attend.
- b) **To consider for acceptance** those apologies received with reasons for absence.

All Councillors present. .

## 2. DECLARATIONS OF INTEREST

- a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

## 3. MINUTES OF PREVIOUS MEETING

- a). **Resolved to approve as a correct record the minutes of the meeting held on 16th September 2015.**
- b). **The Council considered** any questions arising from those minutes.  
There were none.

## 4. PUBLIC CONSULTATION

a) **Resolved to note** presentation by Janice Hamilton on a proposal to set up a community centre in Sedbury. The premises currently used on a part time basis by the GAFF project would be run by a management committee and act as a drop in centre with several organisations, including Green Square, 2 Rivers, Barnardos and CAB having expressed an interest so far. It is intended that the new centre would complement the facilities currently offered at Sedbury and Beachley Village Hall, having a number of smaller rooms more suited to individual contact with organisations. Invitations to an open day in early 2016 will be circulated and interest in this will help to gauge how well the new facility would be received by the community.

b) **There were no other members of the public present.**

## 5. COMMITTEES

**Resolved to receive reports, minutes and recommendations from committees**

- i). Planning, Development Control and Highways Committee meeting held on 23<sup>rd</sup> September 2015  
No questions to Councillor Bowie, Chair of the committee (Admin Assistant to amend wording item 13
- b. to read ‘.....which is now being rented’)

## 6. CHAIRMAN’S ANNOUNCEMENTS

The Chair announced an informal get together for councillors on 28<sup>th</sup> October 2015 7pm at the War Memorial Hall.

## 7. PARISH CLERK'S REPORT

**Resolved to note.** Gerald Blunt memorial bench to be added to the November Agenda

## 8. POLICING IN THE PARISH

**Resolved to note** no report received.

## 9. FINANCE

a) **Resolved to agree to** commencement of payment of Working from Home Allowance as per Clerk and Admin Assistant Contracts and for back pay to commencement of employment to be claimed (the Clerk left the room whilst this was considered) The current HMRC recommended monthly allowance is £18 (April 2015).

b) **Resolved to receive and approve** the Financial Statement for September 2015

c) **Resolved to approve payments** according to the Financial Statement for September 2015

## 10. NEWSLETTER

**Resolved to agree** format / content subject to removal of nuclear power article until later date. Clerk to arrange printing and distribution up to maximum cost £500 plus VAT (£600 total)

## 11. MAPPING SOFTWARE / TRAINING (see Clerk's Report item H)

a) **Resolved to register** for Parish Online Software annual cost £201.60 inc. VAT, plus £24 inc. VAT initial registration fee. Usefulness of software to be reviewed annually.

b) **Resolved to approve** GRCC training courses for Admin Assistant on Parish Online Mapping Software. Level 1 – Free of Charge. Levels 2 and 3 - £35 per level per person.

## 12. GLOUCESTERSHIRE WILDLIFE TRUST (see Clerk's Report item I)

**Resolved to approve** writing of letter of support for The Park and Poor's Allotment Nature Reserve Project – Clerk to send

## 13. LAND REGISTRY (see Clerk's Report item J)

**Resolved to approve** payment to Clerk to cover costs of searches reference land registered to Tidenham Parish Council to a maximum of 2 searches – total cost £22.

## 14. SEDBURY AND BEACHLEY VILLAGE HALL

**Resolved to note** maintenance works for the Hall for 2016/2017 as per letter from S&BVH Committee Chairman. Clerk to obtain quotes.

## 15. LAPTOP MAINTENANCE (see Clerk's Report item K)

**Resolved to renew** maintenance contract for the Clerk and Admin Assistant's laptop computers for £300 plus VAT (£360 inc VAT) per annum.

## 16. CORRESPONDENCE

**Resolved to note** any other correspondence as detailed in the Clerk's Report plus:

Coleford Town Council charities showcase event

Confirmation of the move to new premises of Sedbury Post Office

Gloucestershire's draft Local Transport Plan Consultation

Request for grant to Monmouthshire CAB – to be considered at December Finance Committee Meeting

## **17. COUNCILLORS' REPORTS**

**Resolved to note** the following matters raised by councillors and where appropriate add to the agenda for the following meeting or meetings of committees.

Councillor Bowie had noted advertisements for snow wardens for other parishes – is that something TPC should consider? To be passed to amenities committee for consideration.

Councillor Powell noted that residents have had to pay for clearance of sewers in Wyebank Road.

Councillor Gregory asked that the War Memorial Hall Trustees be asked again to repair the lights and clock in the Hall.

Councillor Gregory had been asked if a noticeboard could be erected in the Loop Road bus shelter – Clerk had passed the same request to amenities committee for consideration.

## **18. FUTURE MEETINGS**

**To note** the dates of future council and committee meetings:

Wednesday 21<sup>st</sup> October - Planning, Development Control and Highways Committee

Wednesday 11<sup>th</sup> November – Amenities Committee

Wednesday 18<sup>th</sup> November – Full Council Meeting

**The meeting concluded at 21.05**