

**Minutes of a meeting of the Parish Council held on Wednesday 15<sup>th</sup> April 2015 at 7pm in the War Memorial Hall, Tutshill.**

**Present:** Councillors; Mrs C Dawson – In the Chair, Mr L Allan, Mr R Birch, Mr G Birt, Mrs S Bollen, Dr F Bowie, Mr B Bowshall, Mr S Ford, Miss S Gregory, Mr A Hossack, Mrs G Kirkpatrick, Mrs H Molyneux. Officers; Mrs C Hinton (Clerk).

Also present: Mr Simon McMillan, Gloucestershire Fire Service

**1. ATTENDANCE**

- a). **There were no apologies for absence received.**
- b). **No apologies for consideration.**

**2. DECLARATIONS OF INTEREST**

- a). **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members from Councillors Bollen and Ford only in respect of item 13(2), Sedbury and Beachley Village Hall and from Councillor Allan in respect of item 14(b), membership of SLCC.
- b). **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.  
There were none.

**3. MINUTES OF PREVIOUS MEETING**

- a). **Resolved to approve as a correct record the minutes of the meeting held on 18th February 2015.**
- b). **The Council considered** any questions arising from those minutes.  
Chairman has spoken to Mrs Cordon

**4. COMMITTEES**

- a). **Resolved to receive reports, minutes and recommendations from committees.**
  - i). Planning, Development Control and Highways Committee meeting held on 25<sup>th</sup> March 2015  
Councillor Kirkpatrick questioned item 5(b). Mr Birt replied that the Planning Committee had resolved to note the correspondence from Rackham Planning.

**5. FIRE – WYEBANK ROAD 12<sup>TH</sup> MARCH 2015**

Mr Simon McMillan MBA, GFireE, Area Manager – Head of Response and Resilience, Gloucestershire Fire and Rescue gave a verbal report on the delayed response to the incident. The investigation had found that the delay had been due to human error. The operator had not followed the computer prompts –‘flags’ - on the sophisticated mapping system and the call was routed to Lydney rather than the nearer Chepstow Fire Station. Mr McMillan apologised unreservedly for this. He assured Councillors that the individual and their manager had been interviewed. As a consequence of this incident a thorough review of procedures had taken place, training had been reassessed and retraining had taken place. Mr McMillan was confident that this mistake will not be repeated. Councillor Hossack commented that all calls should be routed to Chepstow. Councillor Bowie expressed concern at the call centre lack of local knowledge – Mr McMillan commented that BT were responsible for the routing of calls but that most were to local operators. Councillor Gregory asked why the operator had ignored the ‘flags’ on system. Mr McMillan confirmed that the operator had not read the full report before actioning the call. Councillor Allan commented that there must be other cross county border issues. Mr McMillan confirmed that Glos Fire Service have agreements with all counties with adjoining borders. Councillor Molyneux asked if the cross country

border with Wales was an issue. Mr McMillan confirmed it was not. Councillor Kirkpatrick asked if training will now be reviewed more regularly. Mr McMillan confirmed it will. Mr McMillan offered to arrange a visit for Councillors to the Operations Centre in Gloucester. The new Council may wish to consider this.

6. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman thanked Councillors for their support during her time in Chair.

7. **PUBLIC CONSULTATION**

There were no questions from the public.

8. **POLICING IN THE PARISH**

No report had been received from PC Asserati of the Gloucestershire Constabulary.

**Resolved to note.**

Councillor Bollen informed councillors of the Police planned presence in Sedbury 12-2pm Friday 17<sup>th</sup> April to discuss recent burglaries.

9. **PARISH CLERK'S REPORT**

**Resolved to note.**

10. **FINANCE**

a). **Resolved to receive and approve the Financial Statement** for March 2015.

b). **Resolved to approve payments** according to the Financial Statement for March 2015, except for the invoice from Glebe Contracting, regarding the grass cutting and that the Clerk should write to the contractor requesting a reduction on the first invoice due to the lateness of the first cut, the poor quality of the cut and the areas missed.

11. **STANDING ORDERS**

**Resolved to approve** revised Standing Orders subject to amendment to item 15.a iv 'unless there are no candidates in the 4<sup>th</sup> year' to be added.

12. **MEDIA POLICY**

**Resolved to approve** Media Policy.

13. **SEDBURY AND BEACHLEY VILLAGE HALL.**

**Resolved to approve** quotation from Mark Lewis for refit of roof edge

**Resolved to approve** payment for easement of windows. Councillors Bollen and Ford did not take part in the vote.

14. **MEMBERSHIP RENEWAL – GAPTC AND SLCC**

a) **Resolved to renew** membership of GAPTC

b) **Resolved to renew** membership of SLCC. Councillor Allan did not take part in the vote.

15. **CORRESPONDENCE**

**Resolved to note** correspondence detailed in the Clerk's Report.

The Clerk reported an email from Mr Allan White complaining of shotgun fire on land adjacent to East Vaga, Tidenham Chase.

**Noted and Resolved** Clerk to respond that this is within the law and Mr White could complain to the Environmental Health department of the Forest of Dean District Council.

## 16. COUNCILLORS REPORTS

Councillor Ford confirmed that he is in contact with Welsh Water who have yet to complete work to make good the area in Wyebank Road.

Councillor Molyneux informed Councillors that relatives of residents at Sedbury Park Care Home have formed a Friends of Sedbury Park organisation to raise funds for residents.

Councillor Allan said farewell after 24 years as a councillor

Councillor Birch reported 4 burglaries in the area and thanked the Chairman for her work as Chair  
Councillor Kirkpatrick reported that the Neighbourhood Development event she had attended had been interesting and useful. The Clerk has the link to the information given at the forums. Her conclusion was that preparation of a NDP is time consuming, taking around 3 years and costs around £10k, but that a Design Statement giving areas where development would be appropriate was a less onerous undertaking which could be adopted by the District Council and may in the future form the basis of a NDP.

Councillor Hossack thanked the Chairman for her work as Chair.

Councillor Birt reminded Councillors that they remain as Councillors until 4 days after the election and that the Chair or Vice Chair should attend the Annual Meeting in May.

Councillor Bowshall said farewell and he had enjoyed his 12 years as Councillor.

## 17. FUTURE MEETINGS

**Resolved to note** the dates of future council and committee meetings:

Wednesday 22<sup>nd</sup> April – Planning, Development Control & Highways Committee.

Wednesday 20<sup>th</sup> May – Annual Council Meeting.

**The meeting closed at 20:12**