

Tidenham Parish Council

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Minutes of the Annual Meeting of the Parish Council held on Wednesday 20th May 2015 at 7pm in the War Memorial Hall, Tutshill.

Present: Outgoing Chair: Carole Dawson

Councillors: Birch, Bollen, Bowie, Bullivant, Ford, Gregory, Molyneux, and Powell.

Officers: Clerk (Carol Hinton), Admin Assistant (Kevin Duffin)

1. **CHAIRMAN**

a) **To elect** a Chairman for 2015/2016

Councillor Ford was proposed and with no other proposals was elected unopposed

b) **Chairman to sign** the Declaration of Acceptance of Office

Declaration of Office duly signed.

2. **VICE CHAIRMAN**

a) **To elect** a Vice Chairman for 2015/2016

Councillors Bowie and Powell were proposed. Each received equal votes and following a casting vote by the Chair, **resolved to elect** John Powell.

b) **Vice Chairman to sign** the Declaration of Acceptance of Office

Declaration of Office duly signed.

3. **ATTENDANCE**

a) **DECLARATIONS OF ACCEPTANCE OF OFFICE**

i) The Clerk reported that Declarations of Acceptance of Office had been received from all Councillors present

ii) No other Declarations of Office were still to be received. Mr Hossack, who had been elected unopposed, had tendered his resignation.

b) **There were no apologies for absence received.**

c) **No apologies for consideration**

4. **DECLARATIONS OF INTEREST**

a) **The Clerk confirmed that Register of Interest forms** had been issued to each Councillor and that they should be returned to the Clerk within 28 days.

b) **Resolved to receive Declarations of Interest** in respect of matters contained in this agenda, in accordance with the provisions of the Local Government Act 1972 in respect of officers and in accordance with the provisions of the Localism Act 2011 in respect of members from Councillors Birch, Bollen and Ford only in respect of item 10, Sedbury and Beachley Village Hall.

c) **Resolved to consider any Dispensation Requests** received by the Parish Clerk and not previously considered.

There were none

5. **PRESENTATION BY ANDREW AND SUE CLARKE of the RESILIENCE CENTRE**

Due to meeting protocols this presentation was received under item 19.

6. **REMIT OF COMMITTEES**

Resolved to adopt Remit of Committees as proposed, subject to amended wording at 3.2 and 6.3.

7. **STANDING COMMITTEES**

Resolved to appoint members as follows:

Amenities Committee – Councillors Bollen, Bullivant, Molyneux plus Chair and Vice Chair

Planning, Development Control and Highways Committee – Councillors Birch, Bollen, Bowie, Gregory plus Chair and Vice Chair

Finance and Probity Committee – Councillors Bollen, Bowie, Gregory, Molyneux plus Chair and Vice Chair

Mopla Cottages Committee – As Finance and Probity Committee

8. **PUBLIC AND CHARITABLE BODIES**

Resolved to appoint representatives as follows:

Poor's Allotment – Councillors Bowie and Molyneux (Clerk to confirm Mrs O'Toole still to stand) Carole Dawson and Gabriella Kirkpatrick still representatives.

Sedbury and Beachley Village Hall – Councillors Birch, Bollen and Mrs Hamilton

Tidenham War Memorial Hall – No Councillor appointed

Severn Area Rescue – Councillor Birch

Citizen's Advice Bureau – Councillor Birch

Wye Valley Consortium. – Councillor Bullivant

A48 Meeting – No Councillor appointed

Neighbourhood Co-ordinating Group (NCG) - Councillor Bollen

(Clerk to contact Schools in Parish to suggest Councillor representation on Boards of Governors)

9. **STANDING ORDERS**

Resolved to re-consider adoption of Standing Orders at June meeting after amendments to 1(b) and 6(t) and amending document to be gender neutral.

10. **FINANCIAL REGULATIONS**

Resolved Finance and Probity committee 3 June 2015 to review new model Financial Regulations for consideration at the June TPC meeting.

11. **APPOINTMENT OF BANKERS**

a) **Resolved** to accept safety of current bank accounts (Clerk to request further information from GAPTC or NALC).

b) **Resolved** to confirm Lloyds Bank as bankers and to amend signatories as follows:
Treasurers Account and Business Bank Instant – Clerk plus 2 of Councillors Bollen, Bowie, Ford, Gregory.
Mopla Account – Clerk plus 2 of Councillors Bollen, Ford, Gregory, Molyneux

12. **COMPLAINTS PROCEDURE**

Resolved to adopt Complaint Procedure

13. **PROVISION OF INFORMATION UNDER FREEDOM of INFORMATION ACT**
Resolved to adopt Provision of Information under Freedom of Information Act
14. **MEDIA POLICY**
Resolved to adopt Media Policy (Clerk to amend references to Clerk to 'his/her')
15. **ASSET REGISTER**
Resolved to adopt Asset Register (Clerk and Admin Assistant to work on update)
16. **MINUTES OF PREVIOUS MEETING**
a) **Resolved to Approve** as a correct record the minutes of the meeting held on 15th April 2015
b) **There were no questions** arising from those minutes.
17. **COMMITTEES**
a). **Resolved to receive** reports, minutes and recommendations from committees.
i). Planning, Development Control and Highways Committee meeting held on 22nd April 2015
There were no questions from Councillors
18. **CHAIRMAN'S ANNOUNCEMENTS**
There were no announcements from the Chairman.
19. **PUBLIC CONSULTATION**
Andrew Clarke from The Resilience Centre gave a presentation on the proposed community wind turbine at Stroat, with projected impact details, plans, virtual views and information from a member of the Community Fund Committee at St Briavels. An open day at the St Briavels Community Wind Turbine will be held on Tuesday 26th May 6-8pm.
Members of the public questioned Andrew Clarke from Resilience Centre, Lyndon Edwards – applicant for planning application P0365/15/FUL and a representative from St Briavels Community Fund. Robyn Hill questioned the validity of the stated 3 year timescale for consultation, Peter Wright queried the percentage community benefits, Frances Kershaw asked who the Tidenham Community would be, Molly Mayo questioned the payments to St Briavels Fund, Mr Lance –Watkins commented no proven benefits to wind turbines but many objections. Another member of the public commented on the award winning model the application is based on. Mr Bowshall asked for details of the subsidy the applicant would receive.
20. **POLICING IN THE PARISH**
Resolved to note no report received
Councillor Bollen reported break-ins and thefts in Sedbury Lane and Mopla Road and that somebody from Wales had been charged with Lydney burglaries. Councillor Birch has queried future policing numbers with the District Council. Councillor Bullivant reported that she has received excellent police support and presence through recent incidents.
21. **PARISH CLERK'S REPORT**
Resolved to note
22. **FINANCE**
a) **Resolved to receive and approve** the Financial Statement for April 2015
b) **Resolved to approve payments** according to the Financial Statement for April 2015

c) **Resolved to approve** the Annual Accounts and sign the Statement which was duly signed.
(Clerk to review Reserves situation and report to Finance Committee 3rd June)

23. GENERAL POWER OF COMPETENCE

Resolved to note Tidenham Parish Council is no longer eligible to use the General Power under The Localism Act 2011: The General Power of Competence.

24. TRAINING

Resolved to approve training courses for new and previous councillors – Councillors to arrange through the Clerk

25. COUNCILLOR VACANCIES

Resolved to approve advertisement and selection of candidates for co-option as Councillors to fill 3 vacancies subject to Clerk's checking of procedure particularly with regard to the Casual Vacancy created by Mr Hossack's resignation.

(Clerk to write on behalf of Council to thank previous Councillors who have left the Council)

26. BACKUP OF ADMIN COMPUTERS

Resolved to note new backup procedure required. Chairman, Clerk and Admin Assistant to investigate.

27. CCTV

a) **Resolved to note** the update on CCTV in the Parish from Councillor Ford

b) **Resolved to approve** proceeding with CCTV on current basis.

28. WEBSITE

Resolved to note new Website for viewing and for it to go live on 18th June.

29. CORRESPONDENCE

Resolved to note any other correspondence as detailed in the Clerk's Report and the letter from The Gaff Project.

30. COUNCILLORS' REPORTS

Resolved to note matters raised by Councillors as follows:

Councillor Bowie reported that the smell from Castleford Nursing Home is as bad as ever, also had the wrong trees been felled in Tidenham Churchyard. The admin assistant gave an overview on the situation with tree works in the churchyards currently being dealt with by the Amenities Committee.

County Councillor Molyneux answered questions from Councillors on local road condition and congestion and longer term plans with regard to the Severn Bridges, local amenities and housing – all of which are being considered. Councillor Birch asked for more feedback from County Meetings.

31. FUTURE MEETINGS

To note the dates of future council and committee meetings:

Wednesday 27th May - Planning, Development Control and Highways Committee

Wednesday 3rd June – Finance Committee 7pm followed by Mopla Cottages Committee

Wednesday 10th June – Amenities Committee

Wednesday 17th June – Full TPC Council Meeting

The meeting closed at 21.43